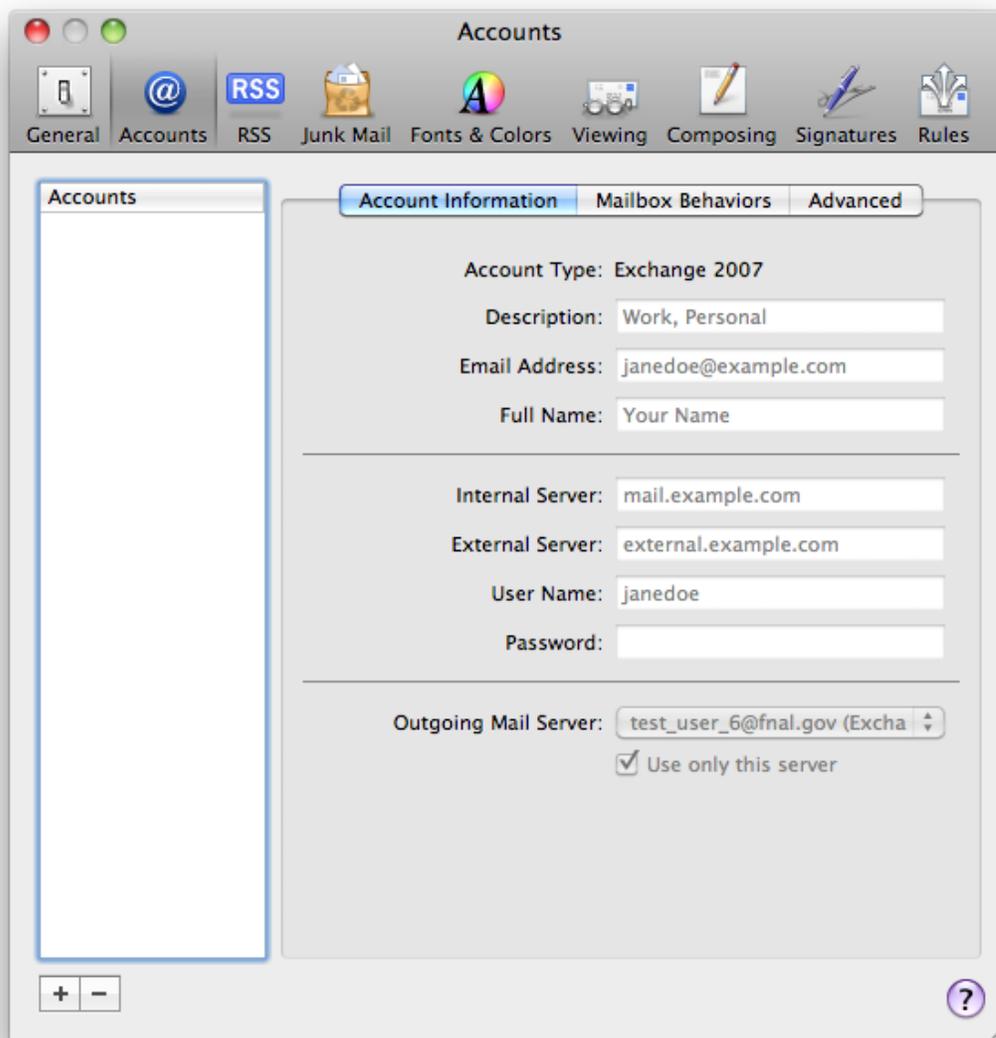


# 1 Mac Mail and MAPI Configuration

## 1.1 Create a MAPI Configuration for Mac Mail

### 1.1.1 Mac Mail Create Config - Initial Setup

In the “Mail” application, there are several ways to create an account. A general approach is under the “Mail” menu option, to select “Preferences”. Note that the Account Type is “Exchange 2007” in Leopard and Snow Leopard. This is OK, as this setting will work with the Exchange 2010 system of FermiMail.



Then, select “+” for the Add Account function.

The image shows a Mac OS 'Add Account' dialog box. The title is 'Add Account'. Below the title, it says 'You'll be guided through the steps to set up an additional account.' and 'To get started, provide the following information:'. There are three input fields: 'Full Name' with the text 'Test User 6', 'Email Address' with the text 'test\_user\_6@fnal.gov', and 'Password' with a masked password of ten dots. At the bottom, there are three buttons: a help button with a question mark, a 'Cancel' button, and a 'Continue' button. The background of the dialog box features a faint watermark of an eagle and a circular stamp that says 'HELLO FROM CUPERTINO CA' around an Apple logo.

**Add Account**

You'll be guided through the steps to set up an additional account.

To get started, provide the following information:

Full Name:

Email Address:

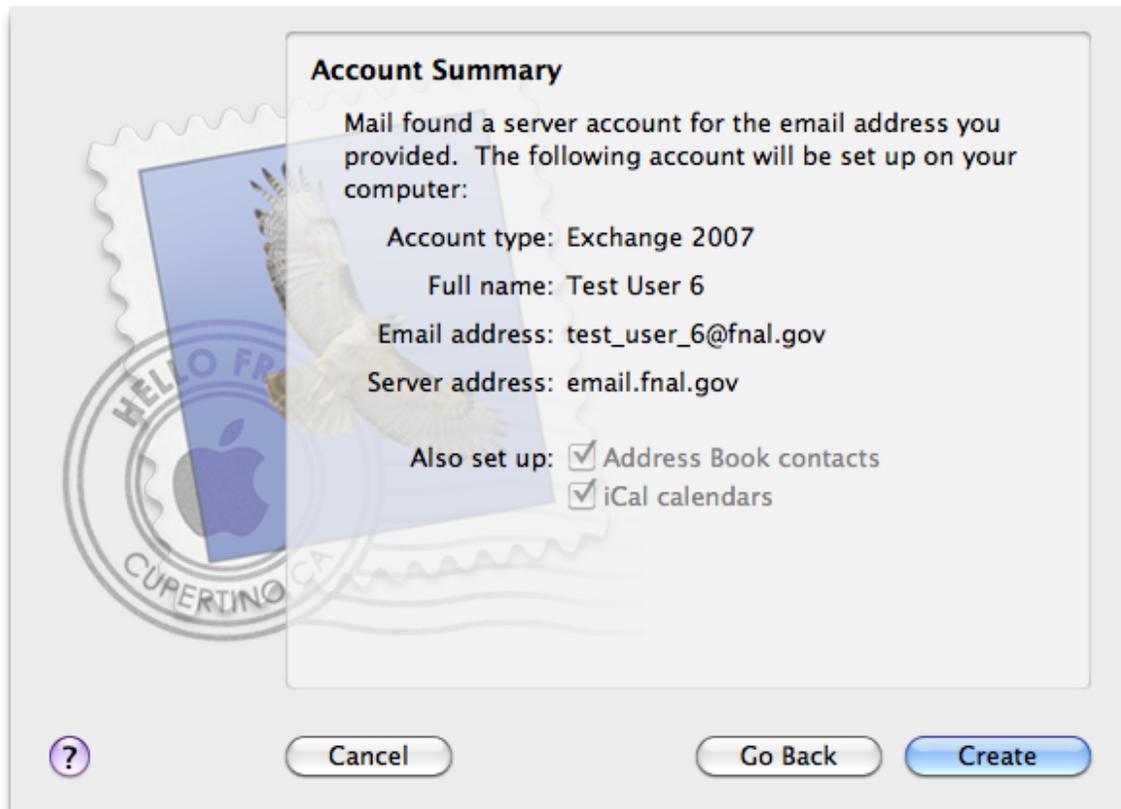
Password:

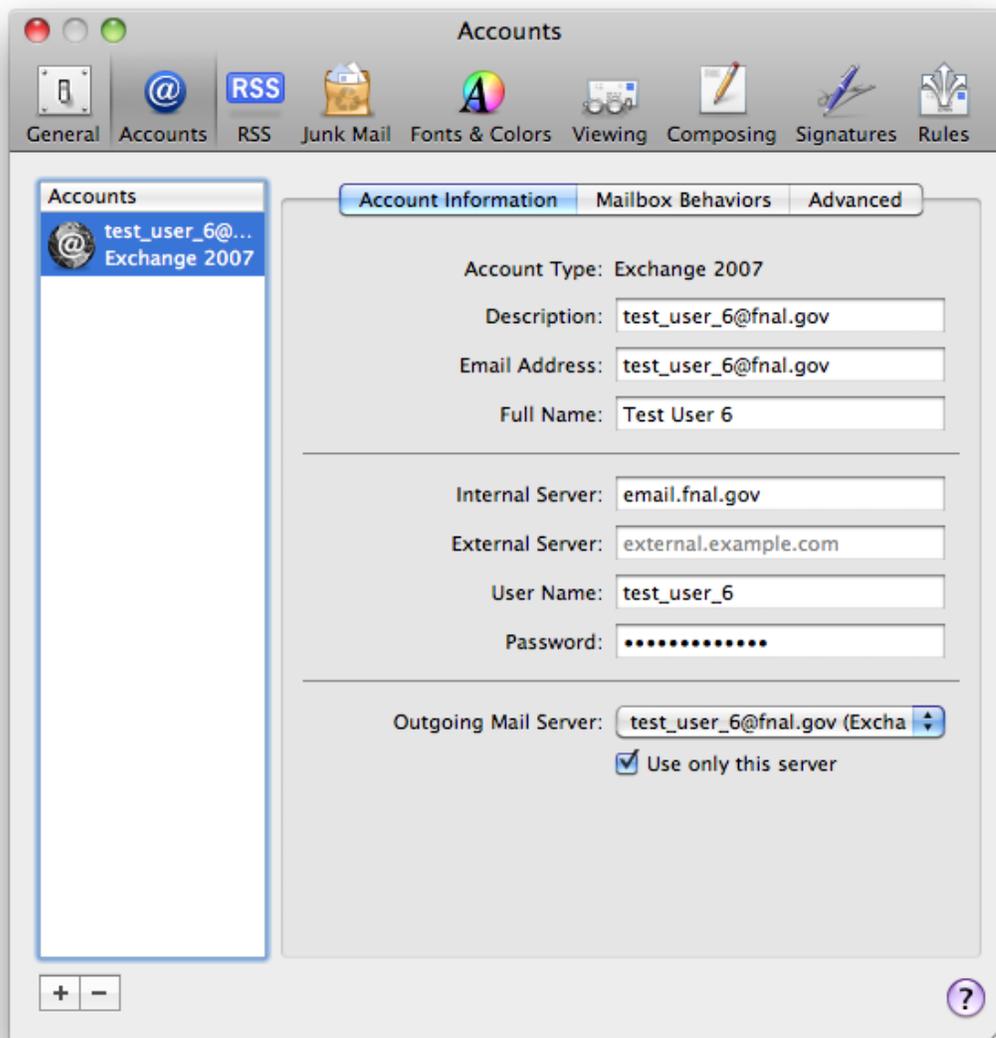
? Cancel Go Back Continue

Fill out the form with your username and password. Note that your password is your SERVICES domain password. Then select "Continue".

### 1.1.2 Mac Mail Create Config – Automated Setup Success

The Mail program will contact the “Auto-Discover” service in FermiMail to determine the email parameters needed to setup your Exchange account. If this works, you will see the Account Summary panel as shown below. Note the Account Type is set to Exchange 2007. This is what Mac Mail knows about in Snow Leopard. Newer version of Mac OSX may have an Account Type of Exchange 2010. If the parameters appear to be correct, select “Create”.





If the configuration works, a new topic should appear in the left-hand column with the name of your MAPI connection. In a few minutes, Mac Mail will download information about your email to the Exchange server, and populate your mail folders.

- ✓ Send a test email to and from this account to make sure your account is configured correctly. It is far better to test your account now and fix any issues while you may have time than miss a critical message later!

### 1.1.3 Mac Mail Create Config – Manual Setup after Automated Setup Failure

If there was an error in the Auto-Discover process for whatever reason, you can fill out the Incoming Mail Server panel manually, as is shown below:

**Incoming Mail Server**

Account Type: Exchange 2007

Description: FermiMail

Incoming Mail Server: email.fnal.gov

User Name: test\_user\_6

Password: .....

Also set up:  Address Book contacts  
 iCal calendars

Checking connection to mail server ...

? Cancel Go Back Continue

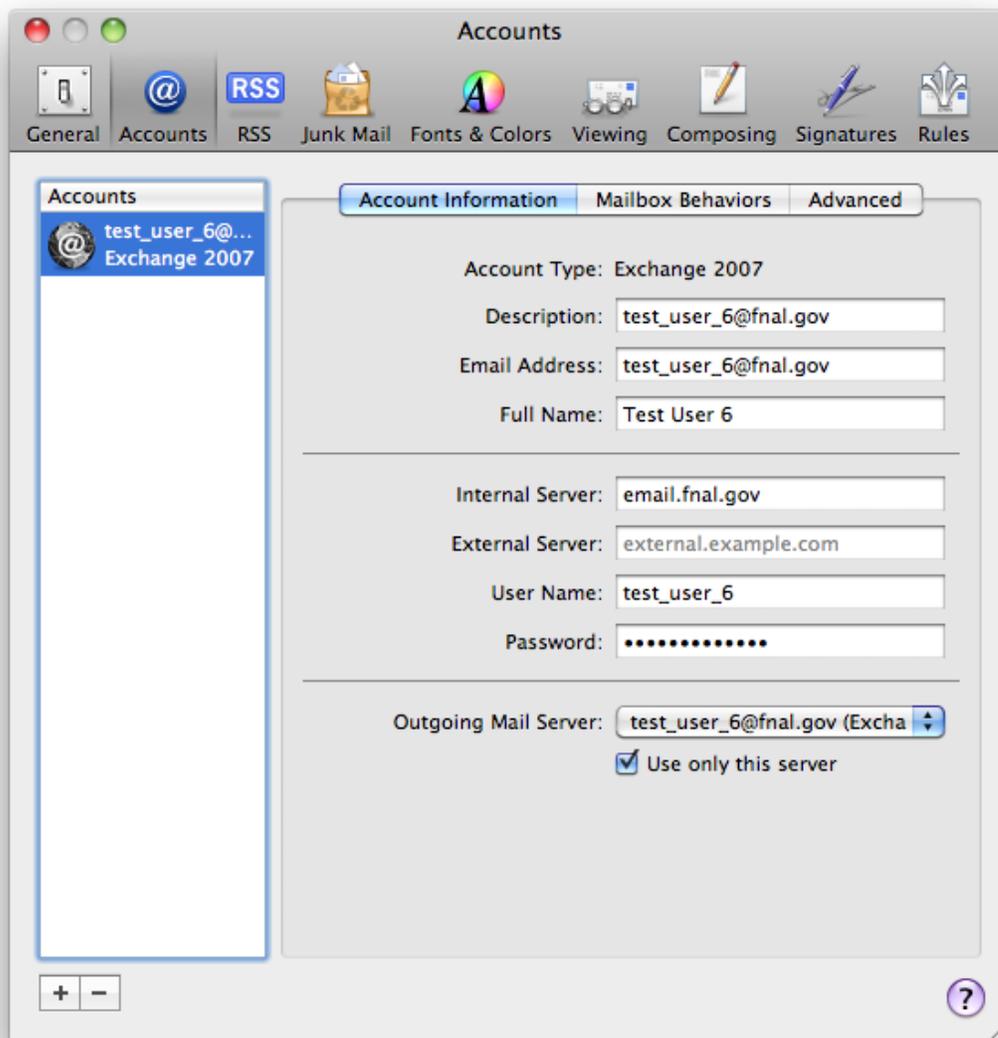
The next form will allow you to set the connection security level:

**Incoming Mail Security**

Use Secure Sockets Layer (SSL)

? Cancel Go Back Continue

Be sure to check “Use Secure Sockets Layer (SSL)”. Select “Continue”.

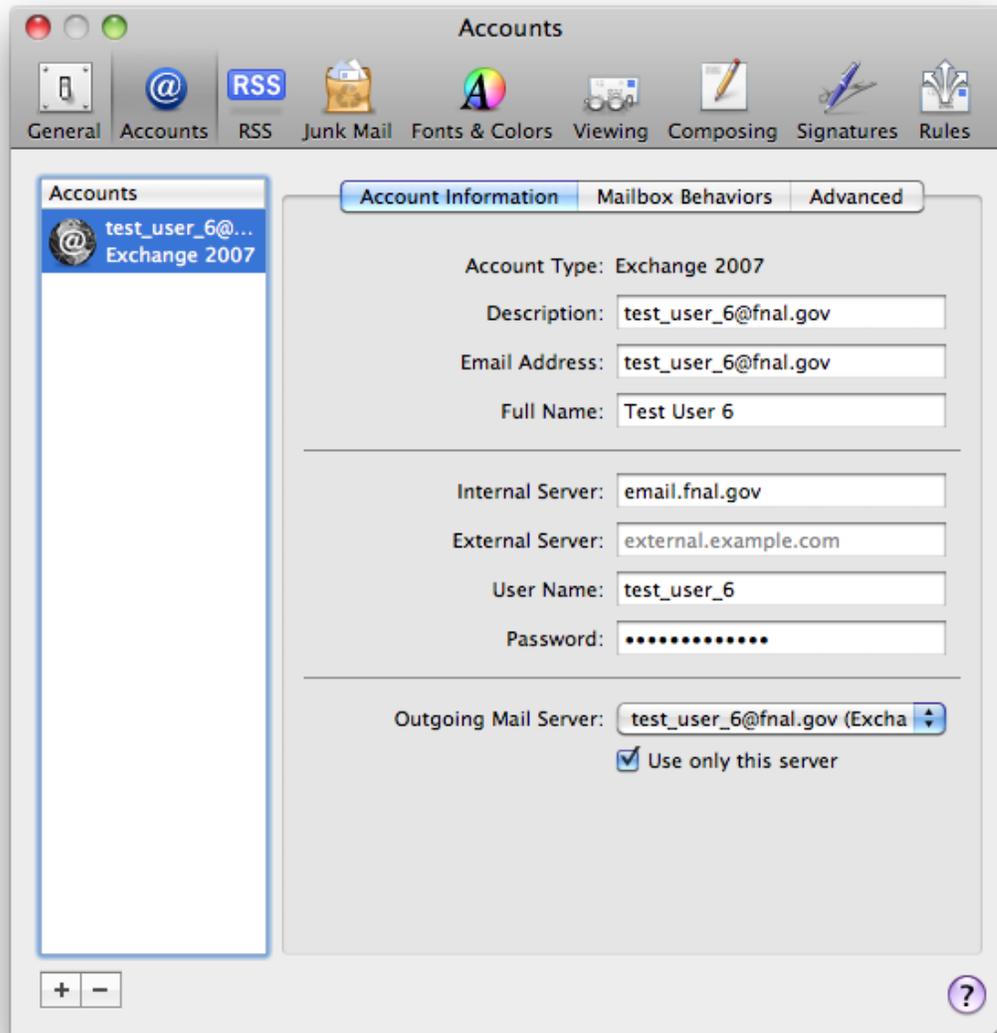


If the configuration works, a new topic should appear in the left-hand column with the name of your MAPI connection. In a few minutes, Mac Mail will download information about your email to the Exchange server, and populate your mail folders.

Send a test email to and from this account to make sure your account is configured correctly. It is far better to test your account now and fix any issues while you may have time than miss a critical message later!

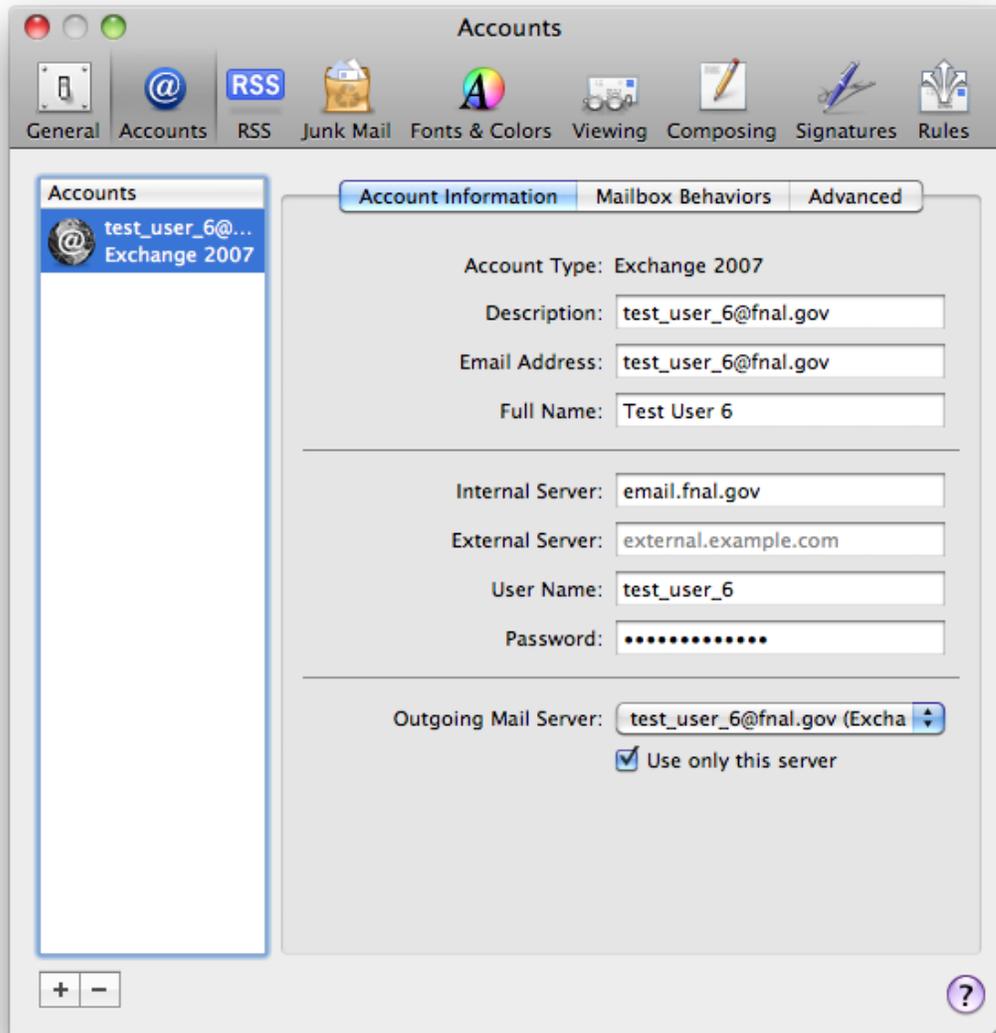
## 1.2 Remove a MAPI Configuration for Mac Mail

In the “Mail” menu option, select “Preferences”. The list of email configurations is in the left column of the form. Select/highlight the one you wish to delete and then click “-” (minus sign) in the bottom left corner to remove it.



### 1.3 Check/Edit a MAPI Configuration for Mac Mail

In the “Mail” menu option, select “Preferences”. The list of email configurations is in the left column of the form. Select/highlight the configuration of interest. The parameters for the configuration are located in several places, under Advanced tab. However, we have found that for the MAPI (Exchange) protocol, only the hostname and the parameters shown for the Internal Server are relevant.



## 1.4 Check a MAPI Configuration for iCal

As a bonus for using the MAPI protocol, once you setup an email account for Mail, you also have setup an account for iCal, as shown below in the preferences for iCal. You can manage this account as shown in the Check/Edit section for Mail.

